

## ***Children's Church Co-ordinator (part time)***

### ***St John's Anglican Church Coffs Harbour NSW 2450***

Our Church is in need of a Children's and youth worker to work with young people during our Church time. The position is for 5 hours per week and involves

- planning and preparation that can be done at a time suitable to the Co-ordinator.
- Sunday morning between 9 am to 10.30am. During this time the Children's ministry is set up, facilitated and then packed away.
- Assisting with the Sunday evening Family service

The successful applicant will be responsible to the Rector of the Parish.

The ideal applicant needs to be compassionate and caring with an understanding of the Christian faith and ethos of the Church. There are many resources and helpers available and the candidate will work in collaboration with the Rector and Assistant Priest of the parish. We are committed to ministry to our young families and their children and desire to keep up with a changing culture.

#### **Responsibilities include:**

Assisting or leading Sunday Morning Kid's Church time that is Christ focused and engaging for our children. Assisting with the Sunday evening Family service

Work closely with Parish Clergy and helpers

Create and maintain a safe and welcoming environment for activity and lesson times.

Assist with the planning and enablement of the Christmas Eve family service

#### **Required skills:**

Excellent written and verbal communication skills

A positive, compassionate and loving attitude

Great teamwork and collaboration skills

Competent computer skills

Creativity and self-motivation

Patience, flexibility and a love for children

#### **Requirements:**

100 points ID

Working with Children's Check

Police Check

Safe Ministry and Faithfulness in Service training

A sound knowledge of the Christian faith

**Experience:** Involvement in leading children's activities

Previous participation with Christian Children's ministry

**Commitment:** The initial employment will be for a three months' probation period.

As a minister in the Diocese of Grafton, you will be licensed by the Bishop of Grafton for your role as Children's Church Co-ordinator for the Parish of Coffs Harbour. As a holder of the Bishop's license you will be answerable to the Bishop and required to comply with the Ordinances of the Diocese of Grafton.